

Head Start Board of Education Subcommittee Meeting Minutes Tuesday, March 25, 2025, 11:00 a.m.-12:00 p.m.

Date: Tuesday, March 25, 2025 (rescheduled meeting)

Time: 11:00-12:00 p.m.

Location: Virtual meeting via Zoom Meeting ID: 961 466 2454

Attendees: Mary Derwin, Director Head Start
Matthew Wilcox, BOE Head Start Chairperson

Call to Order

The meeting was called to order at 11:04 a.m.

Introductions /Announcements

- The Head Start Annual report for the 23-24SY will be posted to the District website.
- As of March 3, 2025, Jade Palazola, will be our new Program Specialist (contracted).
- T & TA is no longer engaging with programs to update T &TA Agreement for 25-26 SY.

Review and approval of February 21, 2025, Subcommittee Meeting Minutes

Meeting minutes were approved without amendment.

Student Data

- Enrollment Report-Currently 18 applications on waitlist -9 for Dr. Mayo School

	Current Enrollment	Enrollment Percentage	Funded / Capacity	Vacancy
<u>ALL / Grantee</u>	438	99%	438	8
<u>New Haven Schools</u>	438	99%	438	8
<u>Dr. Mayo</u>	254	100%	255	1
<u>Fair Haven</u>	29	100%	30	1
<u>Lincoln Bassett</u>	31	92%	34	3
<u>Martinez</u>	49	98%	51	2
<u>Truman</u>	34	100%	34	0
<u>F.A.M.E.</u>	17	100%	17	0
<u>Hill Central</u>	17	100%	17	0

OHS updates

- Head Start RAN Review meeting –March 18, 2025-Health and Safety
- Federal Baseline Grant due-April 30, 2025- extension granted

Updates:

- Status of meetings for school year-Early Childhood vs. Head Start
- Discussion of impact on closing of Wexler Grant School on the Lincoln Bassett classrooms
 - Mr. Wilcox requested information regarding specific impact on Head Start classrooms
 - Mr. Wilcox requested information regarding number of students at Mayo with siblings at Wexler Grant
 - Mr. Wilcox also asked about what the impact that would be outdoors in the common areas and on the playgrounds
- Department of Health nurse is in place at the Dr Reginald Mayo School-meeting regarding segregation of duties w DPH on site school nurse and Head Start nurse
- ERSEA Coordinator- started March 17, 2025 at the Observatory
- Content specific training by Margaret Krebs to begin 4/8/25
- Mr. Wilcox requested training link for ne Board of Education member Mr. Juarez.

Financial

- See attached financial report for all accounts
- Mr. Wilcox requested personnel and fringe projections through the end of the SY

Adjournment

The meeting was adjourned at 11:33 a.m.